Data Co.

Phone: (555) 555-1234
Fax: (555) 555-1235

INVOICE

Bill To:
Ms. Jane Doe
Acme Corp
Attn: Accounts Payable
Ship To:
Ms. Jane Doe
Acme Corp
Attn: Accounts Payable

Date	Ship Date	Terms	Rep	Ship Via	F.O.B.
12/12/2011		Net 30			

Quantity	Item Number	Description	Price	Total
		Data Co. Standard Warranty		
		Data Co. Extended Warranty		

Subtotal	$ [illegible]
Sales Tax (0.0%)	$ [illegible]
Shipping & Handling	$ [illegible]
Total Due	$ [illegible]

Make all checks payable to Data Co.

THANK YOU FOR YOUR BUSINESS!

Customer Signature

Data Co. Representative